



**SOUTHWEST MICHIGAN
COMMUNITY ACTION AGENCY**
Serving Berrien, Cass and Van Buren Counties
A United Way Agency

Board Officers
Chair: Richard Accoe
Vice-Chair: Michael Franks
Treasurer: Lee Gill
Secretary: Katie Love

Arthur C. Fenrick
Executive Director

Tel: (269) 925-9077
(800) 334-7670

185 E. Main, Suite 200
Benton Harbor MI 49022-4432

Fax: (269) 925-9271
contact@smcaa.com

January 9, 2006

Dear Taxpayer:

I am writing to let you know about a valuable service available to your family. The Berrien County Earned Income Tax Credit (EITC) Coalition is again providing free tax preparation service. Our trained volunteers are available throughout tax season to prepare and efile basic tax returns for low- to moderate-income individuals. Many area families may qualify for the EITC as well as other federal and state credits. This letter contains all the information you need to know in order to get your tax return prepared and filed for FREE.

Who qualifies for the EITC?

	No children	One Child	Two or more children
Single	2005 income less than: \$11,750	2005 income less than: \$31,030	2005 income less than: \$35,263
Married	\$13,750	\$33,030	\$37,263
You may be eligible for up to:	\$399 Maximum Credit	\$2,662 Maximum Credit	\$4,400 Maximum Credit

The attached flyer lists all the locations, dates and times when free tax preparation services will be offered in Berrien County. All tax filing sites are available to qualified individuals on a first-come, first-served basis. Our volunteers provide tax assistance and efilings **FREE** of charge, and all information that individuals provide will remain completely confidential and used only to prepare their tax returns. If you have further questions, please call our Hotline: 269-925-7707 or 800-310-5454 (between 8 a.m. and 4:30 p.m.) or visit: www.swmi.info (keyword: EITC).

Sincerely,

Lesli Davis Nadolski
EITC Coordinator

Southwest Michigan Community Action Agency (SMCAA) exists to assist people in economic need and enable them to achieve and sustain self-sufficiency while respecting their diversity



Arthur C. Fenrick Executive Director	SOUTHWEST MICHIGAN COMMUNITY ACTION AGENCY Serving Berrien, Cass and Van Buren Counties	<u>Board Officers</u> Catherine Ravitch, Chair Michael Franks, Vice Chair John Ver Beek, Treasurer Elizabeth Freeman, Secretary
185 E. Main, 2 nd Floor Benton Harbor MI 49022	A United Way Agency	Tel: (616) 925-9077 (800) 334-7670 Fax: (616) 925-9271

January 19, 2006

Dear Church Leader:

I am writing to let you know about a valuable service available to your parishioners. As families are starting the New Year, money might be tight. Paying bills and meeting financial obligations can be even tougher when someone has limited income or has been unable to work steadily during the past year.

The Berrien County Earned Income Tax Credit (EITC) Coalition is here to help. Our trained volunteers will be available throughout tax season to prepare and efile basic tax returns for low- to moderate-income individuals. Many area families may qualify for the EITC as well as other federal and state credits. This letter contains information that will provide all the information they need to know in order to get their tax returns prepared and filed for FREE.

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What can you do to help? Please consider taking the following actions:

- Announce the free tax sites during services or in your church bulletin.
- Copy and send the enclosed flyer home with your parishioners.
- Consider joining our coalition.
- Direct questions to our Hotline: 269-925-7707 (between 8 a.m. and 4:30 p.m.) or website: www.swmi.info (keyword: EITC).

Thank you in advance for your assistance in communicating this valuable service to your parishioners. Please feel free to contact me via phone (269-369-7025) or email (leslinadolski@yahoo.com) if you have any questions.

Sincerely,

Lesli Davis Nadolski
EITC Coordinator

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January 19, 2006

Dear Area Employer:

I am writing to let you know about a valuable service available to your employees and customers. As your workers are starting the New Year, money might be tight. Paying bills and meeting financial obligations can be even tougher when someone has limited income or has been unable to work steadily during the past year.

The Berrien County Earned Income Tax Credit (EITC) Coalition is here to help. Our trained volunteers will be available throughout tax season to prepare and efile basic tax returns for low- to moderate-income individuals. Your employees and customers may qualify for the EITC as well as other federal and state credits. This letter contains information that will provide your employees with all the information they need to know in order to get their tax returns prepared and filed for FREE.

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The attached paycheck stuffer lists all the locations, dates and times when free tax preparation services will be offered in Berrien County. All tax filing sites are available to qualified individuals on a first-come, first-served basis. Our volunteers provide tax assistance and efilings **FREE** of charge, and all information that individuals provide will remain completely confidential and used only to prepare their tax returns.

What can you do to help? Please consider taking the following actions:

- Announce the free tax sites in your staff meetings.
- Put up a flyer at your place of business (enclosed)
- Copy and distribute the enclosed paycheck stuffer to your employees.
- Consider joining our coalition.
- Help underwrite our efforts by sponsoring a filing date.
- Direct questions to our Hotline: 269-925-7707 (8 a.m. – 4:30 p.m.) or website: www.swmi.info (keyword: EITC).

Thank you in advance for your assistance in communicating this valuable service to your employees. Please feel free to contact me via phone (269-369-7025) or email (leslinadolski@yahoo.com) if you have any questions.

Sincerely,

Lesli Davis Nadolski
EITC Coordinator

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January 19, 2006

Dear School Administrator:

I am writing to let you know about a valuable service available to the families of your students. As families are starting the New Year, money might be tight. Paying bills and meeting financial obligations can be even tougher when someone has limited income or has been unable to work steadily during the past year.

The Berrien County Earned Income Tax Credit (EITC) Coalition is here to help. Our trained volunteers will be available throughout tax season to prepare and efile basic tax returns for low- to moderate-income individuals. Many area families may qualify for the EITC as well as other federal and state credits. This letter contains information that will provide all the information they need to know in order to get their tax returns prepared and filed for FREE.

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What can you do to help? Please consider taking the following actions:

- Announce the free tax sites in your staff meetings or in your school newsletter.
- Copy and send the enclosed flyer home with your students.
- Consider joining our coalition.
- Direct questions to our Hotline: 269-925-7707 (8 a.m. – 4:30 p.m.) or website: www.swmi.info (keyword: EITC).

Thank you in advance for your assistance in communicating this valuable service to your students and their families. Please feel free to contact me via phone (269-369-7025) or email (leslinadolski@yahoo.com) if you have any questions.

Sincerely,

Lesli Davis Nadolski
EITC Coordinator

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